



BOARD OF DIRECTORS
REGULAR SESSION AGENDA

LOCATION: YCS BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148
Or VIA ZOOM <https://us06web.zoom.us/j/89756606894>

Thursday, September 14, 2023

Regular Session: 6:00pm

MINUTES

Board Members Present: *Jami Egland, Erin Galyean, Jajetta Dumdi, Ken Watson*

DO/Administrative Staff Present: *Clint Raever, Tami Zigler, Mary Brown, John Horne, Tanner Smith, Brad Post, Amanda Dallas, Matt Wiles, Chad Tollefson*

Also Present: *Maddy Tuning, Kaylani Cruz, Morgan Bishop, Aria Hernandez*

I. Call to Order Regular Session

J.Egland called the meeting to order at 6pm.

II. Flag Salute

III. Individuals, Delegations, Recognitions, and Communications

A. YCHS – Student Body - Verbal Report

- *Maddy Tuning presented.*
- *They are making changes to the leadership program. They are focusing on creating more energy and spirit for the school. It is a big change and has been really great for the school so far.*
- *Right now, they are preparing for homecoming which will be held September 29th.*
- *The first assembly of this year was the best one they have had since Covid.*
- *The leadership students are focusing on making freshmen students feel accepted.*
- *They are also focusing on creating pride. Each leadership student has a bulletin board throughout the school and can choose any theme they would like for it.*
- *Next week, the leadership team will be working on what it means to be a leader.*
- *K.Watson asked if it was just the leadership team making these changes or if adults were involved as well. M.Tuning said the change is partly because of the new principal, T.Smith. They also have a new leadership teacher, M.Opitz, this year. They have both been focusing on building culture.*

B. YCHS - Tanner Smith & Brad Post – Verbal Report

- *B.Post commended the maintenance department on getting all the sports fields ready.*
- *He was very impressed with how the community rallied to get the bleachers put together. The support of the community gives him hope for the future.*
- *Sports summary: The football team is 1 and 1. Volleyball has 3 teams with 30 girls total. The boys' soccer team has 14 students, which is the most they've had. They are still working on getting a win and doing a great job. The girls' soccer team is doing great. Last week, they beat Corbett who is number five in the State. The cheer squad is also doing a great job. It is a good time to be a tiger.*
- *T. Smith brought painted bricks for each board member. He has given every staff member one of these. He recognizes the need for stability. His motto is 'brick by brick'. Brick by brick you build something strong.*

- *It is great to see the students want to help the freshmen students and take ownership.*
 - *MTSS is ahead of schedule. Staff is already adding notes in it.*
 - *On a fun note, every Friday is school spirit day. They have started 'Foto Finish' Fridays. Students take pictures with props that are throughout the schools. The pictures are posted on Facebook and whoever gets the most votes receives a prize.*
- C. YCIS - Matt Wiles & Chad Tollefson - Verbal Report
- *M. Wiles stated it has been the smoothest start to the year since he has been YCIS. He credits it to the staff, new and returning.*
 - *The focus this year is to develop quality classroom structure and optimize instructional time.*
 - *Professional development is centered on building relationships with students and how to build trust with them.*
 - *The 7th and 8th grade hall has shown a great improvement from last year.*
 - *Dibbles testing has been completed and are now getting ready to start iReady testing.*
 - *The school is working on broadening their presence on social media.*
 - *The teacher mentor program is going well. They have two veteran teachers heading the program, R.Johansen and C.Hoover.*
 - *Back to school night for the 6th, 7th, and 8th graders is next Tuesday, September 19th at 6pm.*
 - *J.Dumdi asked about the transitions between classes and how much instructional time is lost. M.Wiles responded there are more transitions for 4th grade than for 5th grade, but they are trying to stay in certain classrooms longer to limit instructional time loss.*
 - *Class sizes are 25 students or less. There is one period that does have over 25 students.*
 - *There are four 4th grade classes this year.*
 - *There are already quite a few kids missing school due to illness.*
- D. YCES - Amanda Dallas – Student Spotlight
- *A.Dallas commended her staff for stepping up while she deals with her husband's medical issues, not only for the students, families, and community, but also for her. She is very grateful to call YC her family.*
 - *Staff is focusing on building relationships with each other, students, and families.*
 - *They need to focus on the new adopted math curriculum, but also need to continue to focus on SEL.*
 - *They started with PAX expectations. It is quicker for the 1st through 3rd graders, because it is review for them. In the first month, they are already starting to build working stamina.*
 - *At early release yesterday, M.Bishop modeled ECRI, a direct phonics-based approach to teaching reading. The classroom teachers learned about the new math curriculum and how it works.*
 - *Car pick up is running smoothly.*
 - *The new and newer teachers are doing really well. All teachers who are in their probationary season will also benefit from extra support. Monthly new teacher sessions will be held to support both bonding with colleagues and preparing them for what is to come. The goal is to continue to be proactive in the growth process with staff to keep everyone on the same page and take some of the anxiety out of the process.*
 - *2023-2024 YCES priorities handout was given out and is now on file.*
 - *The average class size is 23-25 students. J.Egland asked if there is room to add any classrooms if the number of students continues to grow. A.Dallas responded they could move things around and use the conference room, if needed, to have one more classroom.*
 - *A.Dallas, K.Cruz, and A.Hernandez presented a PowerPoint presentation about the elementary school's new indoor recess room. The indoor recess room provides a space for students to interact and build friendships, fostering teamwork and cooperation. The room is run by K.Cruz and supports students problem solving with peers and friendship building. This presentation was also given to the*

PTO and they have decided that this year's Tiger Run funds will be used for supporting the indoor recess room.

Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at brownm@ycschools.org. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

IV. Review of Agenda (Action Item)

J.Dumdi motioned to approve the agenda as presented, K. Watson seconded. All in favor. Motion carried.

V. Regular Session – Consent Agenda (Action Item)

- A. Approval of Board of Directors minutes
 - 1. Regular Session Minutes: 8/10/2023
 - 2. Board Retreat Minutes: 8/17/2023
- B. Personnel
- C. Donations
- D. Surplus

K.Watson motioned to approve the consent agenda. J.Dumdi seconded. All in favor. Motion carried.

VI. Announcements and Reports

- A. Superintendent's Report – Clint Raever – Verbal Report
 - *Stadium update: The new bleachers hold about 100 people. Spectators are also bringing lawn chairs or standing. They are using scaffolding for filming and announcers. Nothing will be done with the stadium until the end of the football season. Danny Luttrell will spearhead a plan for the demolition of the stadium. The sound system is fairly new and will need to be pulled out before any major demolition can be done. Alex Hurley will help put together some planning for the new stadium. A committee will be formed that will discuss ways to fund the new stadium (grants, fundraising, etc.)*
 - *J.Dumdi asked when the bleachers at the YCIS gym will be replaced. Replacement is scheduled to be done over winter break.*
 - *Fence line update: There were some community members that wanted to save the trees and shrubs on the fence line on the south side of the elementary school. C.Raever had PACE insurance come and do an assessment. They had concerns about it being able to be used as an 'ambush point' (a concealed area for people to hide). The recommendation was to have that removed and have a fence installed and replant trees. AKS brought out a plot map and it appears 90% is on the developers' side of the property line. The developers are planning on removing the vegetation and putting in a sidewalk.*
 - *C.Raever thanked those who helped with the service day. It is extremely helpful to have volunteers come work on projects that the maintenance department doesn't have the time to do.*
 - *The first days of school went really well. He visited all the schools the first week of school. He was very impressed with the 7th and 8th grade halls.*
 - *ACES training will be done by Willamette ESD. There is no specific date set yet. The training will be done during a couple of the regular admin meetings.*
 - *Instructional rounds will begin next month with the administrative team. They will be visiting the school buildings and meeting with the principals.*
- B. District Facilities Report – Ian Barr – Verbal Report
 - *I.Barr was not present. C.Raever reported.*
 - *NW Water Stop Inc. came out today to look at installing a monitoring system on plumbing since there have been issues locating leaks.*

Note: Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session. **INTERPRETERS FOR THE HEARING IMPAIRED:** To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.

- *A couple of bids were received for replacing the rear steps at the high school. For steel steps, the low bid was \$85,000. The high bid was \$135,000. Using concrete is going to be around \$40,000. More bids will be obtained for concrete steps. For the time being, it is blocked off as an emergency exit only.*
 - *The Long-Range Facilities Planning Committee is being formed. The committee will consist of around 20 members. Four meetings will be held on Mondays starting on September 25th. The week before the meetings, committee members will receive packets to help them prepare.*
- C. OSBA Roadshow
- *OSBA is traveling around the state to give a legislative update. The presentation is being held in Salem on October 5th if Board members are interested in attending.*
- D. Financials & List of Bills for August 2023 – Tami Zigler (Action Item)
- *Not a lot to report in July and August.*
 - *September payroll is done. There were a lot of changes due to Oregon Paid Leave and the hiring of new staff.*
 - *Student counts came in a little lower than projected. The enrollment is there, but the student count isn't. ADMR is about 10 below what was projected.*
 - *The audit schedules are still being worked on.*
 - *There will be more comprehensive financials in October.*
 - *J.Dumdi asked about Oregon Paid Leave. The District has an equivalent plan through American Fidelity. Deductions from employees' paychecks started this month for Oregon Paid Leave.*

E.Galyean motioned to approve the financials and list of bills for August 2023 as presented. K.Watson seconded. All in favor. Motion carried.

VII. New Business

- A. Approve Board, District & Superintendent Goals (Action Item)
- *Due to last minute feedback, there was not enough time to include the changes in the board meeting packet. The recommended changes are in the board members' binders for review.*

J.Dumdi motioned to approve the Board, District, and Superintendent goals as presented. K.Watson seconded. All in favor. Motion carried.

- B. Criteria for the Diane Efseaff Memorial Scholarship Program (DEMSP) (Action Item)
- *The district entered in the OSBA scholarship plan. The scholarship amount is \$5000 (two \$2500).*
 - *The previous scholarship criteria is included in the packet.*
 - *K.Watson would like to revisit this at a later meeting to allow more time for the board to review the criteria and make some changes.*

K.Watson motioned to postpone the decision for the Diane Efseaff Memorial Scholarship criteria to a future meeting. E.Galyean seconded. All in favor. Motion carried.

- C. K-8 EL Curriculum Adoption (Action Item)
- *The curriculum currently being used does not support the English learners well enough.*
 - *There were far fewer options for this type of curriculum.*
 - *The two chosen stood out above the rest.*
 - *Adoption includes digital print versions and is a 6-year adoption.*
 - *The number of students needing this curriculum is small at the moment.*
 - *The total price is approximately \$7000.*

E.Galyean motioned to approve the K-8 EL Curriculum Adoption as presented. J.Dumdi seconded. All in favor. Motion carried.

- D. Board to Give the Superintendent Authority to Make Administrative Changes to Administrative Rules.
(Action Item)

The administrative rule is the implementation of the policy. C.Raever contacted OSBA to inquire about whether or not the board needed to approve changes made to the AR policies. OSBA advised that the best course of action would be for the board to approve the superintendent to make changes without needing the board to approve the updated AR policies. The superintendent would have to inform the board of the changes, but no board approval would be required.

E.Galyean motioned to give the superintendent authority to make administrative changes to administrative rules without a vote from the board, but by notifying the board. J. Dumdi seconded. All in favor. Motion carried.

VIII. Board of Directors Comments

E.Galyean wanted to acknowledge that the administrators have been doing a great job as school gets back in session. She thanked them for paying attention to the little things. It doesn't go unnoticed.

IX. Adjournment

J.Egland adjourned the meeting at 7:27pm.