



# YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

LONG RANGE FACILITIES PLANNING COMMITTEE MEETING  
LOCATION: YCS BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Monday, October 9, 2023

Session Began at 6:00 pm

## Minutes

**Members Present:** Ian Barr, Clint Raever, Susan FitzGerald, Amanda Dallas, Brad Post, Kaitlyn Clements, Neil Slater, Brian King, Murray Paola, Buzz Ready, Tom Sherwood, Roy Durfee, Jordan Slavish, Scott Rose, Mary Brown, Julia Howard, Jami Egland, Kay Echauri, Sherri Nauman, Tami Zigler

Scott Rose reviewed the packet provided to the committee members.

- Communications strategies warrant more conversation after the planning phase.  
Pre-bond strategies:
  - Eliminate ambiguity. Be specific. Not just 'roofing' or 'parking'. i.e. remove and replace the single-ply roof at the main building.
  - Avoid over promising.
  - Develop a set of technical standards that all service providers and contractors must design and build to. i.e. wood floors shall be provided with a minimum 40-year warranty.
  - Take the time to plan the approach, protocol, and procedure.Post-Bond strategies:
  - Require adherence to the pre-bond standards and require regular reports of what service has been provided and confirm that the standards have been met.
  - Provide itemized system budgets to designers with their contracts. Keep the initial schematic design group small.
- Scott Ross shared what the estimated bond rates would be for various bond amounts, keeping in mind that the state may match up to \$6 million. The committee discussed what the amount of the bond should be if the district chooses to go out for a bond.
- Scott Rose took the results of the committee small group discussions from the previous meeting and created a spreadsheet of what each group felt the priorities were.
- The committee broke off into small groups and compared the similarities and differences. Based on those discussions, the committee came to an agreement on what the priorities should be. This preferred plan will be reviewed at the next meeting.
- There was some discussion about how alternative funding sources may be able to be used to pay for some of the projects (grants, fundraising, etc.)

Meeting adjourned at 8:00pm