



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

BOARD OF DIRECTORS

REGULAR SESSION AGENDA

LOCATION: YCSB BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Thursday, October 12, 2023

Regular Session: 6:00pm

MINUTES

Board Members Present: *Jami Egland, Susan FitzGerald, JaJetta Dumdi, Ken Watson, Erin Galyean (via zoom)*

DO/Administrative Staff Present: *Clint Raever, Tami Zigler, Mary Brown, John Horne, Tanner Smith, Brad Post, Matt Wiles, Chad Tollefson, Ian Barr*

Also Present: *Spencer Stiff, Madison Gregor, Mason Lemen, Meredith Davison, Jaclyn Aschim, Morgan Bishop, Gordon Dromgoole, Julia Howard, Amy Latrell, Marcie Gabler, Trudi Malis, Chavelle Malis, Chyna Hayward, Kristina Hayward.*

Via Zoom: *Noelle McLaughlin, Morgan Dixon, Sammie Farmer, Lissa Skipper, Jodi (no last name given)*

I. Call to Order Regular Session

Susan FitzGerald called the meeting to order at 6:00pm

II. Flag Salute

III. Individuals, Delegations, Recognitions, and Communications

A. YCHS - Student body - Verbal Report

-Spencer Stiff reported.

-The student body is working on expanding community service projects.

-They will be participating in a beach cleanup.

-They will also be holding a canned food drive.

-They are having great success in coming up with new and different projects.

B. YCHS - Tanner Smith & Brad Post - Verbal Report

-T. Smith and B.Post reported.

-Homecoming went well.

-The MTSS system is really being utilized. J.Dumdi asked about the engagement from the teachers. T.Smith responded that the teachers are looking at it frequently and making notes. It helps keep everyone on the same page with regards to each student.

-The attendance data in Synergy was showing 100% attendance, but it was an error in the system. The error was fixed and the data is now accurate.

-Credit recovery is going well.

-T.Smith has met with every freshmen and showed them their grades. S.FitzGerald asked what the response is from students. T.Smith responded that students are a little nervous when they are called in to meet with him, but they relax once they know the reason for the meeting.

-The seniors are being vetted based on what category they fall under in the MTSS system (red, yellow, green).

-The character strong curriculum is being reviewed. It will be taught in advisory.

-For breast cancer awareness month, students have made over 120 "pink out" shirts. They will be selling them as a fundraiser for Breast Cancer Research.

Note: Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session. **INTERPRETERS FOR THE HEARING IMPAIRED:** To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.

-An athlete study table has been started. It is a study class that is mandatory for any athlete who isn't passing a class. This motivates them to get their grades up. It started with 27 students. The following week it was already down to 18 students.

-Sports update: The football team has a big game against Warrenton tomorrow. The volleyball team beat Corbett, which was a big win. The boys' soccer team got their first win. Girls' soccer is #1 in the league.

-The OSAA asked the school to nominate a student for the student athlete advisory committee. Natalie Fry was selected.

-E.Galyean asked about what the high school is doing for drug and alcohol awareness. T.Smith responded there are a few advisory courses that touch on it. Yamhill County Family and Youth has provided the school with a counselor for 3 hours a week. The counselor works with students who have been disciplined for drug or alcohol use. T.Smith stated the problem with vaping is not as bad here as he has seen at the last four high schools he has been to. The majority of students at the high school are very respectful. B.Post stated they have 'cleaned up' the parking lot, which is where a lot of the problem was. They now have three adults that monitor the area at lunch and throughout the day.

C. YCIS - Matt Wiles & Chad Tollefson - Verbal Report

-M.Wiles and C.Tollefson reported.

-Today was the first dance with the theme of 'pink out' in honor of breast cancer awareness month.

-The school will be having a fall festival on October 27th from 6pm to 7pm. It will be a community wide event. There will be a classroom door decorating contest, a haunted hallway, pumpkin decorating, and Charlie Brown The Great Pumpkin will be playing.

-Parent/Teacher conferences will be the week of November 20th.

-The fall play is Alice in Wonderland. The performances will be held November 16th, 17th, and 18th.

-The PTO raised enough money to buy a new reader board for the school.

-The new bleachers have been installed in the gym.

-DESSA testing will begin next week.

-Last Wednesday, the grade level teams met and looked at the attendance data and crafted a plan based on that data.

-J.Dumdi asked for an update on the transition times and whether or not they are continuing to be monitored. C.Tollefson responded the 5th grade class has a few too many transitions and he will be meeting with staff about this next week to discuss how to eliminate one or two throughout the day.

D. YCIS - Matt Wiles – Student Spotlight

-Chyna Hayward presented a PowerPoint about the Reset Room.

-The Reset Room is a space where students can take a few minutes to calm down and regroup.

-The sole intent of the room is for de-escalation and to refocus the student on positive behaviors so the student can quickly return to the regular learning environment.

-The room has different stations that the student can use depending on how they are feeling. There is a movement station, a creative station, a sensory station, a big pillow and weighted blanket, a cozy cave, a quiet corner, and a punching bag.

-Some successes of the Reset Room are that it allows students to be in school and return to class, avoid getting suspended, helps them learn accountability and responsibility, gives them regulation and problem-solving skills and practice, and decreases the amount of lost instructional time.

-The visits to the room are short. Only 10 to 15 minutes in most cases.

-What triggers a visit to the Reset Room? If a teacher notices a child is struggling, they will first try classroom intervention. If that is unsuccessful, they will be sent to the Reset Room. Some students have a set break time to go to the Reset Room. A few students are able to advocate for themselves and ask to go to the Reset Room, if needed.

E. YCES - Amanda Dallas – Verbal Report

-A.Dallas was not present. J.Horne reported on her behalf.

-The staff at YCES were amazing during the smoke event that occurred last week, making sure the students were safe and in the right spots for dismissal. They have learned a few things from this event to make the safety plan even better.

-The Tiger Run when flawlessly this year.

-The building runs so smoothly because of continual support for each other and students.

-The Kindergarten teachers and their students are settling into routines and expectations. All day everyday is a lot for the little ones.

-There are a lot of fun fall activities happening including Tiger Run spirit week, a fall festival at the high school put on by the FFA, a costume parade, trunk or treat night, and PJ day.

-DESSA testing is taking place next week.

-MTSS Update: They tried to meet, but the smoke event happened. The goal this year is to continue to work on tiered attendance and support PAX building-wide. At the next meeting, SPLEEM counting will be analyzed and the staff PAX implementation survey will be reviewed.

This month is bullying prevention month. The board asked each school to report on what they are doing to prevent and deal with bullying.

-T.Smith reported that there are bullying/harassment forms that students can fill out. These forms are readily available to students and staff. Most of the time, students will go to the staff member and ask for the form. When a form is received, the student who filled it out, any bystanders, and the alleged bully are interviewed individually. This process seems to fix the issues pretty quickly. Only four forms have been filled out so far this year. Administrators and staff want to make sure that every student knows they can come to any staff member if they are being bullied.

-K.Watson asked about how they handle cyber bullying. T. Smith responded that if any post interferes with the educational environment, the school is allowed to weigh in on it and address it.

-J.Dumdi asked when parents are notified if their child is getting bullied. T.Smith responded if a student lets them know it is having a significant affect on them, the parents will be notified.

-J.Egland would like the schools to track how many forms are turned in to see if the system in place is working.

-M.Wiles reported the intermediate school uses the same form as the high school. When a form is turned in, they investigate and contact parents if necessary. Students and parents are informed that if they need additional support, the counselor can help and that there are community resources that may be helpful.

-Conversations are had with students frequently about bullying and how to treat others. K.Hayward has done presentations about kind behavior.

-At the elementary school safety and kindness are the highest priorities. They actively modify their proactive approach to help students problem solve and deal with conflict.

-Some examples of the proactive approaches are that teachers make positive phone calls home in the first 6 weeks of school, the principal does a monthly read aloud, problem solving slips, constant communication home, PAX building wide expectations, PAX coupons, positive office referrals, and more.

Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at brownm@ycschools.org. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

-Jaclyn Aschim and other parents have concerns regarding school security at the intermediate school. Lissa Skipper had a statement that Jaclyn felt represented what the group is concerned about and let her speak on their behalf.

Note: Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session. **INTERPRETERS FOR THE HEARING IMPAIRED:** To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.

-Lissa stated that she and other community members are concerned with the lack of security at the intermediate school. She sat down with the principal and assistant principal last year to address her concerns and, a year later, feels like nothing has been done. The schools and community can not have the mentality of 'it will never happen here'. She would like a committee to be formed to address these concerns and improve campus security.

-C.Raever agrees that there is work that needs to be done in this area and that the schools and the community need to collaborate to improve campus security. He will set up a time to meet with her to discuss this further.

IV. Review of Agenda (Action Item)

J.Dumdi motioned to approve the agenda as presented. J.Egland seconded. All in favor. Motion carried.

V. Regular Session – Consent Agenda (Action Item)

A. Approval of Board of Directors Minutes

1. Regular Session Minutes: 9/14/2023
2. Work Session Minutes: 9/28/2023

B. Personnel

C. Enrollment

D. Donations

K.Watson motioned to approve the consent agenda as presented. J.Egland seconded. All in favor. Motion carried.

VI. Announcements and Reports

A. Superintendent's Report – Clint Raever – Verbal Report

-C.Raever reported.

-The admin team met about the incident that occurred on Monday, the 9th and discussed a plan and what needs to be addressed.

-They will be meeting with a group of law enforcement later this week to complete an after-action review.

-Every building's staff and students went over the steps to take in the event of an incident similar to the one that just took place.

-There needs to be some improvements made to the security system and Ian is working with Bright Side to address this.

-E.Galyean asked if there has ever been discussion of having metal detectors installed at the high school.

C.Raever responded that there has been no discussion about it.

-The Long-Range Facilities Planning Committee has had three meetings. They have narrowed down the scope of what the highest priorities are. Two of the biggest items are the elementary school expansion (if 4th and 5th were to be moved back to the elementary school) and the high school stadium needing to be replaced.

-At the next meeting, the committee will examine the cost and work to develop a unified plan, which will then be presented to the board. This may or may not lead to a bond.

-The information from these meetings will be shared during the next board work session.

-Regarding the strategic plan, K.Pond is putting a booklet together, but is waiting on the October report that is sent to the ODE for more accurate demographic information before publishing it. It should be completed in the next few weeks.

B. District Facilities Report – Ian Barr – Verbal Report

-I.Barr reported.

-They are working on applying preemergent and getting mulch down.

-Dealing with clogged drains and leaky irrigation.

-Bright Side came out and did some cellular upgrades for the fire alarms.

-The booster club funded the extension of seating at the baseball field.

-The bids for the back stairs at the high school have been narrowed down.

-The back door of the gym is being repaired.

-Bids are being obtained for fencing around the 91 building.

-E.Galyean asked if they ever found the water leak. Ian responded that they did not and believes it was a metering issue.

C. Quarterly Financial Update – Tami Zigler

-T.Zigler reported.

-Projected ADMw was 1254.85. The actual ADMw is 1240.31.

-Taxes received were \$33,270 more than budgeted.

-State school fund received \$269,551 more than budgeted.

-Increase in IGAs for SPED was \$221,540 more than budgeted.

-Common school fund was \$26,000 more than budgeted.

-Beginning cash from 2021-2022 was \$729,182 more than budgeted.

-Salaries were \$207,153 less than anticipated.

-Benefits were \$264,133 less than anticipated.

-Purchased services were \$297,800 less than anticipated.

-Supplies and materials were \$204,120 less than anticipated.

-Capital outlay was \$47,670 less than anticipated.

-\$95,000 was budgeted for the building fund.

-The beginning building fund is \$743,842.

-J.Dumdi stated that she would like to see enrollment history. T.Zigler can gather that information. C.Raever stated that FLO Analytics is currently working on an enrollment analysis for the future.

D. Financials & List of Bills for September 2023 – Tami Zigler (Action Item)

J.Egland motioned to approve the financials and list of bills for September 2023 as presented. K.Watson seconded. All in favor. Motion carried.

VII. New Business

A. FFA National Convention Travel Request (Action Item)

-Madison Gregor, Mason Lemen, and Meredith Davison asked for the board's approval for FFA students to travel to the national FFA convention in Indianapolis and then travel to Nashville.

-A total of 11 people will be going. 9 students and 2 chaperones (Jodi Warner and Jared Collins).

-The trip will be a great learning opportunity and a chance to meet other FFA members from all over the country.

-The fundraising from the sales of Tiger Vines wine has covered almost all of the cost for all those going.

-S.FitzGerald asked how the wine is sold. M.Gregor responded that the students only market it, but parents and alumni are the ones that actually sell it. It is sold by the alumni, not by the district.

-K.Watson asked how many chapters from the county were going. M.Gregor responded she did not know the exact number, but that the majority of them will have members going.

-J.Dumdi complimented the Yamhill Carlton FFA on what a great job they do. She was at the Yamhill County Fair this year and the Yamhill Carlton FFA students stood out among the rest.

J.Dumdi motioned to approve the FFA chapter's request to travel to the national FFA convention in Indianapolis and Nashville in November. K.Watson seconded. All in favor. Motion carried.

B. Division 22 Report

-C.Raever shared the Division 22 report.

-The report is based on last year (2022-2023).

-The only rule that the district was not in compliance with was 581-022-2263 Physical Education Requirements.

-Only grades 6th, 7th, and 8th were not in compliance.

-The district will be in compliance for 2023-2024 with the change to the required minutes, schedule change, and added P.E. instructors.

C. AR Policy Updates:

1. Naming Facilities (FF-AR)

2. Staff Expense Reimbursement (DLC-AR)

3. Instructional Materials Selection (IIA-AR)

-C.Raever reviewed the changes made to the FF-AR, DLC-AR, and IIA-AR policies.

VIII. Board of Directors Comments

-J.Dumdi asked how the policies are kept in compliance. C.Raever stated that the district is a member of the OSBA. The OSBA notifies the district when there are any changes that need to be made to required policies due to legislative changes or when new policies are required or recommended to be created.

-In the future, J.Dumdi requested that the changes made to AR policies be shown on the revised policies when they are presented to the board.

-K.Watson asked about the 'film and video use' section of the IIA-AR policy and how the showing of entertaining films not related to the curriculum fit into the policy. C.Raever stated that the district does use PBIS (Positive Behavioral Interventions and Support) and that occasionally showing that type of film is allowed under the policy.

IX. Adjournment

S.FitzGerald adjourned the meeting at 8:03pm.