



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

BOARD OF DIRECTORS WORK SESSION AGENDA

LOCATION: YCSD BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148
Or VIA ZOOM <https://us06web.zoom.us/j/89756606894>

Thursday, October 26, 2023

Work Session: 6:00 pm

MINUTES

Board Members Present: *JaJetta Dumdi, Ken Watson, Erin Galyean*

DO/Administrative Staff Present: *Clint Raever, Tami Zigler, Mary Brown*

I. Call to Order Work Session

J.Dumdi called the meeting to order at 6:00pm.

II. Flag Salute

J.Dumdi asked if any member wished to serve as board chair pro tempore and facilitate the meeting. No members volunteered. J.Dumdi served as board chair pro tempore with no objection from the board.

III. Safety and Risk Assessment Discussion

-J.Dumdi asked if the district has assessments done of the campuses. T.Zigler stated that the district's insurance broker, WHA, on behalf of PACE, does do assessments, but they address safety hazards more than security.

-C.Raever gave an update on what the district has and is working on regarding school safety.

-A meeting was held with first responders on 10/13 who made recommendations on how to respond to security threats.

-Administrative staff from each building met with BrightSide to discuss camera and intercom needs. The district has obtained bids for camera and intercom wiring upgrades.

-The district also obtained bids to improve the fencing around the YCIS buildings. C.Raever showed the current plan for where the fencing would be installed.

-C.Raever met with a community member on 10/20 to discuss establishing a safety advisory committee that would meet three times a year and consist of a small group of staff, admin, and parents.

-C.Raever also met with the WESD Emergency Preparedness Director, Gene Biggs, on 10/23. They will complete a preliminary campus walkthrough on 10/27, schedule a district wide safety assessment, review and update the district EOP, conduct SRP training in each building, and conduct a crisis response training with DO staff on 11/13. E.Galyean asked if it would be a good idea to have the training done every year. C.Raever agreed that is should

be a yearly training since there is new staff every year. K.Watson stated that he appreciates the fact that we are using Willamette ESD and tapping into their broader expertise.

- There will be a lock down drill with first responders sometime in November. The community will be made aware of it prior to the drill.*
- This summer, the plan is to rekey the buildings to have master keys instead of the numerous keys that are currently being used.*
- Some other things that are being looked at are products that have apps that can send an alert to staff members' phones, so all are notified right away even if they aren't in a building; going back to having staff badges be used for entry into buildings instead of fobs; and setting up an electronic sign in/sign out system. This system would print a badge when the visitor signs in and would also track who is in the building.*
- Since the community is a tight knit community, retraining staff, parents, and community members on the importance of checking in and out of the buildings regardless of who they are is something that should be considered.*
- J.Dumdi asked if we have resource officers. C.Raever responded that Officer Livingston is the part-time resource officer for the Yamhill campuses. The district is currently working with the Carlton Police Department to set up something similar for the elementary school.*
- Security vestibules would provide an additional layer of security at the entrances of the buildings. They have been discussed in the long-range facilities planning committee meetings and more information on those will be given at the next board meeting when R&C Management presents the report.*
- E.Galyean asked about the funding for the planned improvements. C.Raever responded that the district is hoping to pay for the majority of the projects with ESSER funds which will need to be approved by ODE. The capital fund has a budget of \$98,000, but the district will be requesting a supplemental budget to increase to 1.5 million to help fund these projects.*
- J.Dumdi and E.Galyean requested regular updates at the board meeting on the projects discussed and the security plan.*

IV. YCTC and the Relationship with the District Discussion

- J.dumdi asked if the district has a contract with YCTC. C.Raever responded that there is, currently, no contract. An MOU has been drafted and is with the attorney for review.*
- Large events, i.e. volleyball and basketball tournaments, will incur an additional fee.*
- C.Raever asked M.Rodriguez of YCTC to provide a list of what YCTC contributes to the schools:*
 - For football, provide paint for lining the YCES field. Currently working on new goal posts for YCES.*
 - For volleyball, provide replacement net gear as needed for YCES and YCIS.*
 - For basketball, working on replacement hoops and repair scoreboards for YCIS and YCES as needed.*
 - For wrestling, assisted in the purchase of mats at YCHS.*
 - For cheer, provide mats and pads for K-8 program at the cafeteria.*
 - For track, working on providing new facility equipment for the YCIS/HS track.*

For baseball, maintain JV field and middle school field, working on getting sponsorship for the JV field scoreboard, provide portable mound for YCIS field, built dugout fences at the JV field.

For softball, assist with YCIS multi use field.

-E.Galyean asked if YCTC is partnering well with schools. C.Raever replied they are and the only struggle is the scheduling of gym time.

-J.Dumdi asked if YCTC staff is background checked. C.Raever responded that Julie does the background checks and gives the information to YCTC along with the criteria the district uses to determine if they are cleared. The final decision is up to YCTC.

-E.Galyean asked about having 7th and 8th grade sports moved back to the district. C.Raever stated it would be a good item to discuss at the next work session, so there is time to gather more information on what it would take to do so.

E.Galyean mentioned communication with parents and students regarding sports sign ups. She stated that the information about sports may not be getting to everyone and kids who are new or haven't participated need to get that information as well. C.Raever said there is now an agreement with YCTC that the schools will post announcements from YCTC, but that it needs to be a coordinated effort and not a lot of separate messages.

V. Changes to Account Signers (Action Item)

K.Watson motioned to accept resolution 2024-2 to authorize the creation of online banking as presented. E.Galyean seconded. All in favor. Motion carried.

E.Galyean motioned to accept resolution 2024-3 for the change in authorized signers as presented. K.Watson seconded. All in favor. Motion carried.

K.Watson motioned to accept resolution 2024-4 for the change in authorized signers and online banking as presented. E.Galyean seconded. All in favor. Motion carried.

Meeting adjourned at 7:02pm