



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

BOARD OF DIRECTORS REGULAR SESSION MINUTES

LOCATION: YCSD BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/89756606894>

Thursday, August 10, 2023

Regular Session: 6:00pm

MINUTES

Board Members Present: *Susan FitzGerald, Jami Egland, Ken Watson, Erin Galyean*

DO/Administration Staff Present: *Ian Barr, Amanda Dallas, Clint Raever, John Horne, Tami Zigler, Mary Brown, Tanner Smith, Brad Post, Matt Wiles, Chad Tollefson*

Also Present: *Julia Howard, Scott Rose, Gordon Dormgoole. Susan Turrell via Zoom.*

I. Call to Order Regular Session

S. FrizGerald called to order 6pm

II. Flag Salute

III. Individuals, Delegations, Recognitions, and Communications

Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at brownm@ycschools.org. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

IV. Review of Agenda (Action Item)

J.Egland motioned to approve the agenda as presented, E. Galyean seconded. All in favor. Motion carried.

V. Regular Session – Consent Agenda (Action Item)

A. Approval of Board of Directors minutes

1. Regular Session Minutes: 7/13/2023

B. Personnel

C. Donations

K.Watson motioned to approve the consent agenda as presented. E. Galyean seconded. All in favor. Motion carried.

VI. Announcements and Reports

A. Superintendent's Report – Clint Raever – Verbal Report

Principals will report. Forgot to add to the agenda.

Note: Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session. **INTERPRETERS FOR THE HEARING IMPAIRED:** To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.

Amanda Dallas (YCES):

- Thanks to the custodial team, Sherri Nauman and Kelli Fletcher for all their hard work getting everything ready for the start of school.*
- Hired a 1st grade teacher (Kianna Slayton) and an IA (Mindy Streight). Still looking for a few more IAs.*
- Building leadership met last week. Worked on building the master schedule. Came up with this year's theme: Difference Makers.*
- Kinders kick start will be August 15th to the 17th from 8:30am to 11:30am.*
- Supply drop off will be August 30th from 4pm to 6:30pm along with a Scavenger hunt and a tour of the new indoor recess room.*

Matt Wiles & Chad Tollefson (YCIS)

- This year, they will be piloting a mentor program for new teachers.*
- Working on building relationships with students to reduce referrals and discipline.*
- Supply drop off for 4th and 5th grade will be on August 30th.*
- Back to school night will be September 19th.*
- The two 5th grade classrooms are brand new teachers. 4th grade is the strongest with returning teachers and will lend well to the new teachers.*
- C.Tollefson is looking forward to the new mentor program. He looks at this as an opportunity to build culture and environment. The program will include monthly observations and 1-hour meetings for the first twelve weeks. He has met with them and chosen topics of what new teachers struggle with the most.*
- They are currently working on getting staff scheduling built and getting the school year going before focusing on J schedules.*
- On Wednesday of in-service week, they will be reviewing the new math curriculum for recommendation for next year. The math curriculum is for K-8. This year the cycle is for Science. He has already met with the secondary science team and will do some piloting and reviewing. The science curriculum will be open for K-12 adoption.*

Tanner Smith and Brad Post (YCHS)

- Clint introduced the new High School Principal, Tanner Smith, and complimented him on jumping right in and getting things done.*
- T.Smith stated that he went to the fair and got to meet community members and students.*
- He is looking at the strategic plan, but focusing on climate and culture in this meeting. He talked about the MTSS system and the need to monitor social, emotional and attendance status for all students.*
- Along with culture, he wants to create ways to celebrate kids who are doing a great job (academics, attendance, athletics, etc.)*
- He wants to make sure the Community is well informed and invite them in.*
- He is excited about the J schedule. He has reached out to the Principal at Scappoose and will meet with him next week. At this point in time, they are bouncing ideas around.*
- B. Post stated it is a pleasure to work with T.Smith.*
- He worked on a Yamhill County panel to get a substance abuse counselor.*

- The first day of sports is Monday 14th. Registration has been pretty low. They sent out information regarding registration on Facebook and Parentvue, and coaches reached out.
- Coaches need to be 100% certified through OSAA before they can coach. There is only one coach that needs one more certificate and then all will be certified.

Clint Raever - Superintendent report

- Stadium update. A community member got a second opinion and talked to engineers. The consensus was that it is not worth putting any more money into that structure. C.Raever will get communication out about planning for the removal of the structure. Portable bleachers should be here mid-week next week. B.Post is working on how to handle filming towers and things of that sort. More fencing will need to be put up so that nobody can access the stadium. There is no timeline of when the removal will start. C.Raever will work on the demolition plan and report back about it.
- There are some community members concerned about the removal of the hedge row at YCES. He spoke to JR3 about the hedge and has asked for an assessment from the insurance company. He has instructed the developers not to remove anything for the time being. He will meet with the community members at the site as well.
- The day of service will be 8/26 from 8am-12pm with a BBQ lunch to follow. He asked the Principals to reach out to parents, sports teams, and staff to be involved.
- August 25th will be new employee orientation day.
- August 29th will be the staff wide in-service day.
- He does not have a draft of the strategic plan, but will get it done it as soon as possible.

B. District Facilities Report – Ian Barr – Verbal Report

- Completed projects include, reroofing of YCES, YCIS boiler pipes aren't going underground anymore, the siding has been repaired on the back of the music room.
- Work in progress include Gator Pit being close to being done, wi-fi to the softball batting cages, painting the YCES modular building, getting a new fence for the YCIS baseball field, and will be putting up window coverings for the front windows of YCES.
- The facilities department is fully staffed now.

C. Financials & List of Bills for July 2023 – Tami Zigler (Action Item)

- E.Galyean pointed out that the financials report showed a date of July 1st. Tami confirmed this was a typo and the correct date for those reports is July 31st.
- The audit is scheduled for 10/19. They will be doing it remotely.
- Waiting for August taxes.
- No changes to June reports from last month.
- Working on closing out the year.
- J.Egland asked about the new funding from the Governor. Tami has received the email regarding this and will set up meetings to come up with a plan.

K.Watson motioned to approve the financials and list of bills for July 2023. E.Galyean seconded. All in favor. Motion carried.

VII. New Business

A. Long Range Planning Update from Scott Rose, R&C Management Group (Action Item)

- Scott Ross presented on what they have been working on for the last couple of months.*
- He has done physical assessment of all buildings and provided a schedule for the rest of the planning year in the board meeting packet.*
- Last week, he fine tuned what the information they have captured.*
- There will be surveys sent out to the Principals to see what may have been missed.*
- A committee will need to be created (it is required by the state) that will make a recommended plan to the School Board. The first meeting of the new committee will be to tour all of the sites.*
- It is required by the State to have enrollment projections for 10 years. This information will be gathered.*
- Scott recommends about 20 members, 12 staff and 8-10 community members. He recommends having 5-7 members on a bond oversight committee. He recommends that I.Barr, T.Zigler, and himself be a part of the committee. The first committee meeting should be not later than mid-September.*
- The committee doesn't make recommendations to the Board, they just report to the board. They will give a recommendation to the Board as to when and if the bond should go on the ballot, how much the community would spend per \$1000, and what they should put on the bond as a scope, and a prioritized list of items.*
- K.Watson mentioned there is a lot of discussion in the community that the Intermediate School should be replaced and not keep putting more money into it. Scott stated he is aware of this and stated that our buildings aren't bad for the age that they are. He said the District has done a good job taking care of them.*

E.Galyean motioned that the board authorize YCSD to establish a long-range facility planning committee to review data and make a recommendation to the Board of Directors for a future capital works plan. K.Watson seconded. All in favor. Motion passes.

B. New Account Signers (Action Item)

E. Galyean motioned to accept resolution 2024-1 for the change in authorized signers as presented. J.Egland seconded. All in favor. Motion passes.

C. Oregon English Learners Report

This is an annual report that we have to report to the Board and post to our website prior to September 1st. The report talks about budgeting, learning and program needs in the state and their progress. J.Horne reviewed our current program.

D. Reconsideration Committee 2023-2024 (Action Item)

The reconsideration committee was appointed late last year and would like to have the Board approve now so that it can be done every August.

E. Galyean made a motion to appoint Kevin Brewer, Hans Nordstrom, Krystal Larson, Kim Walton and Candy Fetch, with Danielle Thompson as an alternate, for the 23-24 School Year Reconsideration Committee. K. Watson seconded. All in favor. Motion passes.

E. Policies – Final Reading (Action Item)

1. Student Transportation Services EEA (Revision)
2. Video Cameras on Transportation Vehicles EEACCA (New)
3. Video Cameras on Transportation Vehicles EEACCA-AR (New)
4. Drug and Alcohol Testing and Record Query – Transportation Personnel GBEDA (New)
5. Substance/Drug Abuse JFCI-AR (New)

K.Watson motioned to adopt the policies listed in section E.1-5 of this agenda as presented. E.Galyean seconded. All in favor. Motion passes.

VIII. Board of Directors Comments

A. First Day of School Assignments

September 5th at 7:45am, E.Galyean and J.Dumdi will be at YCIS. S.FitzGerald and J.Egland at YCES. K.Watson will be at YCHS, but he may be out of town. If so, E.Galyean will go to YCHS.

B. All Staff Breakfast

S.FitzGerald, K.Watson, and J.Egland will attend on the August 29th and help serve breakfast.

C. Board Retreat

Dinner will be provided and is set for Thursday, August 17th at 4:30. If a work session is necessary it will take place immediately preceding the board retreat.

IX. Adjournment

Meeting adjourned at 7:52pm