

**YAMHILL CARLTON SCHOOL DISTRICT NO.1**

**BOARD OF DIRECTORS**

Yamhill Carlton School District Board Room

120 N Larch Place, Yamhill, OR 97148

Thursday, June 13th, 2019

Regular Session – 7:00 PM

MINUTES

Board Members: Tim Pfeiffer, S. FitzGerald, Jami Egland and Ken Watson. J. Bibb absent by prior arrangement.

DO/Administration Staff: Superintendent Charan Cline, Board Secretary Michelle Rettke, Business Manager Tami Zigler, Special Programs Director John Horne YCIS Principal Chad Tollefson, Athletic Director Matt Wiles, YCES Principal Lauren Berg, YCHS Principal Cindy Schubert, and Food Service Director Shiloh Ficek

Also Present: P. Manson, G. Manson, M. Pfeiffer, H. Cooper, M. Gometz, E. Sunday, D. Nellis, P. White

Budget Hearing

- I. Called to order by J. Egland at 7:00pm
- II. Additions to budget document – None
- III. Public Comment – None
- IV. Budget Hearing adjourned at 7:01pm

Regular Session

- I. Flag Salute
- II. Called to order by Chair J. Egland at 7:01pm
- III. Individuals, Delegations, Recognition and Communications

Recognized retiring Board Member Tim Pfeiffer for his many years of dedicated service to the students and staff of the Yamhill Carlton School District

Recognized Lauren Berg, Cindy Schubert and Shiloh Ficek who are leaving us this year to pursue other endeavors. We wish them the best of luck.

Public Comment – No Comment

- IV. Review of Agenda

*S. FitzGerald motioned to add agenda item 10(X) under New Business – Out of State Student Travel – Peru Summer 2019. T. Pfeiffer seconded. All in favor, motion carried.*

*S. FitzGerald motioned to add agenda item 11(XI) under New Business – Out of State Teacher travel – Salt Lake City – June 24<sup>th</sup> to June 28<sup>th</sup>, 2019*

- V. Regular Session – Consent Agenda

*K. Watson motioned to approve the consent agenda as presented. T. Pfeiffer seconded. All in favor, motion carried.*

VI. Announcements and Report

- I. YCES – Lauren Berg – See Report – Preliminary state testing numbers appear to be above state averages – Dibels testing shows we still have some areas to target for growth.
- II. YCIS – Chad Tollefson – See Report – Lots of activities happening the last week of school, Geo Challenge group finished in top 16.
- III. YCHS – Cindy Schubert & Matt Wiles – Graduation went well. Wrapping up the year.
- IV. Financial Report and List of Bills for May 2019

*K. Watson motioned to approve the financial report and list of bills for May 2019. T. Pfeiffer seconded. All in favor, motion carried.*

- II. District Facilities – Brian King – nothing additional to report
- III. Superintendent’s Report – Charan Cline – see report – Congratulations to newly elected Board member Megan Gometz and re-elected board member Susan FitzGerald. SBHC will not be returning next year. Working on finalizing Continuous School Improvement Plan

VII. New Business

- I. Johnson Controls – Energy Audit Presentation

See Board Packet for Presentation PowerPoint

Presented a couple of different options for Propane conversion to heating across district.

Savings to district are guaranteed.

- II. Johnson Controls Resolution 2019-08 (Action Item)

*S. FitzGerald motioned to adopt Resolution 2019-08 with option 2 as presented. K. Watson seconded. All in favor, motion carried.*

- III. Adopting the Budget (Action Item)

*S. FitzGerald motioned to adopt Resolution 2019-09 as presented. K. Watson seconded. All in favor, motioned carried.*

- IV. 2018-2019 Budget Re-Appropriations – Resolution 2019-07 (Action Item)

*S. FitzGerald motioned to adopt Resolution 2019-07 as presented. T. Pfeiffer seconded. All in favor, motion carried.*

- V. Social Studies Curriculum Adoption (Action Item)

*T. Pfeiffer motioned to adopt social studies Curriculum as presented. S. FitzGerald seconded. All in favor, motion carried.*

- VI. Ratification of Classified Contract 2019-2021 (Action Item)

*T. Pfeiffer motioned to ratify the Classified contract for 2019-2021 as presented. S. FitzGerald seconded. All in favor, motion carried.*

VII. Meal Prices (Action Item)

S. FitzGerald motioned to approve meal price increases as presented. K. Watson seconded. All in favor motion carried.

VIII. July Board Meeting Date – July 25<sup>th</sup> at 12:00pm

IX. Board Retreat – July 25<sup>th</sup>, 2019 8:00am to 12:00pm

X. Out of State Student Travel – Peru – Summer 2019 (Action Item)

S. FitzGerald motioned to approve the out of state student travel to Peru in the summer of 2019 as presented. K. Watson seconded. All in favor, motion carried.

XI. Out of State Staff Travel to Salt Lake, UT – June 2019

T. Pfeiffer motioned to approve the out of state travel for staff to Salt Lake City, UT in June 2019 as presented. K. Watson seconded. All in favor, motion carried.

VIII. Board of Directors Comments

S. FitzGerald – It’s been a good year – Thanks for hard work and service  
T. Pfeiffer - Cindy, Shiloh and Lauren will be missed. Chad and Matt keep it going.  
K. Watson – We are doing difficult work. Feels we have a “highly dedicated” staff dedicated to tough things and accept challenges. Still have areas to work on as a district.

IX. Executive Session per ORS 192.660(2)(e) Real Property Transactions with possible action in Open Session.

*At 8:37 PM S. FitzGerald motioned that the board go into Executive Session per ORS 192.660(2)(e) Real Property Transactions with possible action in Open Session. K. Watson seconded. All in favor, motion carried.*

*At 9:05 PM S. FitzGerald motioned that the board return to open session. K. Watson seconded. All in favor, motion carried.*

*T. Pfeiffer motioned to accept the counter offer as presented. S. FitzGerald seconded. All in favor, motion carried.*

X. Executive Session per ORS 192.660(2)(i) Performance Evaluations of Public Officers and Employee with no action anticipated in Open Session.

*At 9:07 PM S. FitzGerald motioned that the board go into Executive session per ORS 192.660(2)(i) Performance Evaluations of Public Officers and Employees with no action anticipated in Open Session. T. Pfeiffer seconded. All in favor, motion carried.*

*At 10:00 PM S. FitzGerald motioned that the board return to open session. T. Pfeiffer seconded.  
All in favor, motion carried.*

With no further discussion the meeting was adjourned at 10:00 PM

Minutes by: Michelle Rettke, Board Secretary