

**YAMHILL CARLTON SCHOOL DISTRICT NO.1**

**BOARD OF DIRECTORS**

Yamhill Carlton School District Board Room  
120 N Larch Place, Yamhill, OR 97148

Thursday, January 9th, 2020

Regular Session – 7:00pm

**MINUTES**

Board Members: Jami Egland, Susan FitzGerald, Jack Bibb, Megan Gometz and Ken Watson.

DO/Administration Staff: Superintendent Charan Cline, Board Secretary Michelle Rettke, Business Manager Tami Zigler, Special Programs Director John Horne, YCES Principal Chad Tollefson, YCIS Principal Matt Wiles, YCHS Principal Clint Raever and YCHS Associate Principal/Athletic Director Scott Henderson

Also Present: G. Manson, B. Post, G. Armstrong, P. Manson, G. Dromgoole

Flag Salute

- I. Called to order by Chair S. FitzGerald at 7:00 PM
- II. Individuals, Delegations, Recognition and Communications

Public comment – None

- III. Review of Agenda

*J. Bibb motioned to approve the agenda as presented. K. Watson seconded. All in favor, motion carried.*

- IV. Regular Session – Consent Agenda

*J. Egland motioned to approve the consent agenda as presented. K. Watson seconded. All in favor, motion carried.*

- V. Announcements and Report

- I. YCES – Chad Tollefson – Getting back to it after the break. 93% attendance for December, working to be extra diligent in sanitizing hard surfaces of school to prevent spread of illness.
- II. YCIS – Matt Wiles – Winter Spirit week going one, closing out the semester, PD on state testing and will start state testing in late April early May.
- III. YCHS – Clint Raever/Scott Henderson – 94% attendance rate for freshman in December, rest of school was < 90%, developing state testing plans, getting 2<sup>nd</sup> Semester Schedules out to students.
- IV. YCHS Student Body Representative – Grace Armstrong – Focusing on Spirit week, and implementation of student store for 2<sup>nd</sup> semester
- V. Financial Report & List of Bills for December 2019

*K. Watson motioned to approve the financial report and list of bills for December 2019 as presented. J. Bibb seconded. All in favor, motion carried.*

- VI. District Facilities – Working with Johnson Controls to change out the “modules” (Valves) on the heating system, and focus on deep cleaning during flu and cold season.
- VII. Superintendent’s Report – SSA Meeting with various focus groups – application is due in March, Meeting with Yamhill Behavior health, land sale is progressing scheduled to close on 31<sup>st</sup> of January, keeping an eye on potential for significant weather issues for next week

VI. New Business

I. Audit Report Presentation

Purpose of audit is to ensure that we are meeting Oregon minimum standards. We have received an “unmodified opinion” which is a clean audit

*J. Egland motioned to accept the 2018-2019 Audit Report as presented. M. Gometz seconded. All in favor, motion carried.*

II. Division 22 Report

Reporting out of compliance in one area – Extended diploma offering. Are working on revising the policy now and will have it for 1<sup>st</sup> reading at March Board meeting.

*J. Bibb motioned to approve the Division 22 Report as presented. K. Watson seconded. All in favor, motion carried.*

III. Reimbursable School Meals and Milk Programs AR Approval

*K. Watson motioned to approve the reimbursable school meals and milk program AR as presented. J. Egland seconded. All in favor, motion carried.*

IV. Policy – 1<sup>st</sup> Reading – Re-hiring of PERS-Retired Staff (GCPC/GDPC)

2<sup>nd</sup> reading and adoption will happen at February meeting.

V. Policy – 2<sup>nd</sup> Reading and Adoption

- a. Expression of Milk or Breast-feed in the Workplace (GBDA) (Pg 29)
- b. Criminal Records Checks and Fingerprinting (GCDA/GDDA) (Pg 31)
- c. Volunteers (IICC) (Pg 34)
- d. Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education (IGAI)
- e. Student Absences and Excuses (JED) (Pg 39)
- f. Use of Restraint or Seclusion (JGAB) (Pg 41)
- g. Suspension of a Student’s Driving Privileges (JHFDA) DELETE (Pg 45)
- h. Weapons in the Schools (JFCJ) (Pg 47)
- i. Nondiscrimination (AC) (Pg 50)
- j. Talented and Gifted Students – Identification (IGBBA) (Pg 52)
- k. Talented and Gifted – Programs and Services (IGBBC) (Pg 53)
- l. Public Complaints (KL) (Pg 55)

- m. Individual Board Member's Authority and Responsibilities (BBA) (Pg 57)
- n. Unmanned Aircraft System (UAS) a.k.a Drone (ECACB) (Pg 59)
- o. Staff – HIV, AIDS, and HBV (GBEBA) (Pg 61)
- p. Staff/Student/Parent Relations (GBH/JECAC) (Pg 62)
- q. Staff/Student/Parent Relations (JECAC/GBH) (Pg 63)
- r. Domestic Violence, Harassment, Sexual Assault, or Stalking Leave (GCBDC/GDBDC)
- s. Interscholastic Activities (IGDJ) (Pg 67)
- t. Public Charter Schools (LBE) (Pg 69)
- u. Admissions (JEC) (Pg 72)
- v. Admission of Nonresident Students (JECB) (Pg 74)
- w. Interdistrict Transfer of Resident Students (JECF) (Pg 77)
- x. Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying – Staff (GBNA) (Pg 79)
- y. Harassment, Intimidation, Bullying, Cyberbullying, Teen Dating Violence, and Domestic Violence – Student (JFCF) (Pg 81)

K. Watson motioned to adopt policies A thru X as presented and Y as revised. J. Bibb seconded. All in favor, motion carried.

## VII. Board of Directors Comments

J. Eglund – Welcome Back from break

K. Watson – Appreciates all the progress we are making in the area of communication and all of Shaunna's hard work.

At 8:07pm J. Bibb motioned to go into Executive Session per ORS 192.660(2)(e) Real Property Transactions with possible action in Open Session. J. Eglund seconded. All in favor, motion carried.

At 8:33pm K. Watson motioned to return to open session. M. Gometz seconded. All in favor, motion carried.

No action taken.

With no further discussion the meeting was adjourned at 8:34 pm

Minutes by: Michelle Rettke, Board Secretary