

**YAMHILL CARLTON SCHOOL DISTRICT NO.1**

**BOARD OF DIRECTORS**

Yamhill Carlton School District Board Room

120 N Larch Place, Yamhill, OR 97148

Thursday, March 14, 2019

Regular Session – 7:00 PM

MINUTES

Board Members: T. Pfeiffer, J. Bibb, S. FitzGerald and K. Watson. J. Egland attended by phone by prior arrangement.

DO/Administration Staff: Superintendent Charan Cline, Board Secretary Michelle Rettke, Business Manager Tami Zigler, Special Programs Director John Horne YCIS Principal Chad Tollefson, Athletic Director Matt Wiles and YCES Principal Lauren Berg

Also Present: M. Buehler, P. Manson, G. Manson, P. White, H. Cooper, D. Nellis, V. Vijay, G. Dromgoole, Z. Cooper, C. Cooper, M. Brockshus, N. Frey, S. Nordstrom, M. Gregor, K. Knapp and C, Petraitis

Flag Salute

- I. Called to order by Chair Tim Pfeiffer at 7:00pm
- II. Individuals, Delegations, Recognition and Communications

Student Spotlight –YCIS – Geo Challenge presentation – Santiam Sisters (M. Brockshus, N. Frey, S. Nordstrom, M. Gregor, K. Knapp and C, Petraitis)

Public Comment – No Comment

- III. Review of Agenda

J. Bibb motioned to add HR Report as item #4 to the Regular Session Consent Agenda. K. Watson seconded. All in favor, motion carried.

J. Bibb motioned to Add YCTC Parking Agreement, an Action Item, as item 9 under New Business. S. FitzGerald seconded. All in favor, motion carried.

J. Bibb motioned to add Resolution 2019-04 Approving an Investment Grade Audit Agreement with Johnson Controls, Inc. (JCI), an Action item, as item 10 under New Business. K. Watson seconded. All in favor, motion carried.

S. FitzGerald motioned to approve the Agenda as amended. K. Watson seconded. All in favor, motion carried.

- IV. Regular Session – Consent Agenda

S. FitzGerald motioned to approve the consent agenda as revised. J. Bibb seconded. All in favor, motion carried.

- V. Announcements and Report

- I. YCES – Lauren Berg – Praxis institute is coming to do a promotional video, Lauren sitting on panel on RTI in small school settings, mentor program is up and running (Peer tutoring)
- II. YCIS – Chad Tollefson – attendance numbers down due to illnesses, kids doing amazing work, science fair (11 students qualified for State competition), athletics teams doing well, music man production coming up soon April 11, 12, 13
- III. YCHS – Matt Wiles – state testing started this week, forecasting for next year (freshman & Sophomores), accreditation coming up first week of April, signing party (A. Dixon signed letter of intent for Linfield)
- IV. Financial Report and List of Bills for February 2019 - Governor’s budget 8.9 million, Ways and means chair 8.8 million, watching progress on opt out and paid FMLA leave,

*J. Bibb motioned to approve the financial report and list of bills for February 2019. S. FitzGerald seconded. All in favor, motion carried.*

- II. District Facilities – Brian King – temperatures are starting to raise so less use of boilers, spring sports in full force so a lot of time getting fields ready, greenhouse up and functioning, resolved issues with heating units at YCES, working on purchasing a scissor lift, roof repair at YCIS
- III. Food Service Report – Shiloh Ficek – Not able to have a summer foods program this year.
- IV. Superintendent’s Report – Charan Cline – see report – stage work at YCIS is looking great.

#### VI. New Business

- I. YCIS - GEO-Challenge Out of State Travel - March 2019 (Action Item)  
- 18 kids 4 adult chaperone to Seattle Washington - \$181 per student –

*K. Watson motioned to approve the out of state travel of the YCIS GEO Challenge group. S. FitzGerald seconded. All in favor, motion carried.*

- II. YCIS - Costa Rica 2020 Trip (Action Item)

Heather Cooper – Very Impactful trip – Students are still talking about Dominican Republic Trip from last summer. Currently 18 students signed up, also service learning opportunity - \$2800 per student – District is not spending any money

*S. FitzGerald motioned to approve the out of country travel of the YCIS Costa Rica group for 2020. J. Bibb seconded. All in favor, motion carried.*

- III. YCSD Propane Proposal/Report

Proposal to replace diesel with propane - help districts who have passed bonds and bond dollars don’t get to the bottom of the list - conducted walk thru of buildings and information from Facilities Manager and usage analysis,

Board members are supportive of doing study. Feel it is a good use of money. Less risk as the saving are “Guaranteed” by Johnson Controls

No Action – Action Item added to end of new business.

- IV. Willamette Promise Report

Report shows how many credit have been granted to YC students who have taken Willamette Promise classes.

No Action

V. Licensed Renewals (Action Item)

*K. Watson motioned to approve the Licensed Staff renewals as presented. S. FitzGerald seconded. All in favor, motion carried.*

VI. Administrative Renewals (Action Item)

*S. FitzGerald motioned to approve the Administrative staff renewals as presented. J. Bibb seconded. All in favor, motioned carried*

VII. Emergency Operations Plan (Action Item)

*K. Watson motioned to approve the Emergency Operations Plan as presented. S. FitzGerald seconded. All in favor, motioned carried.*

VIII. School Board Elections Reminder

March 21<sup>st</sup>, 2019 – Last day for candidate filings

March 25<sup>th</sup>, 2019 – Last day for Candidate Statement for Voters Pamphlet

No Action

IX. YCTC Parking Agreement (Action Item)

*K. Watson motioned to approve the YCTC Parking Agreement as presented. S. FitzGerald seconded. All in favor, motion carried.*

X. Resolution 2019-04 Approving an Investment Grade Audit Agreement with Johnson Controls, Inc. (JCI)

*K. Watson motioned to approve Resolution 2019-04 Approving an Investment Grade Audit Agreement with Johnson Controls, Inc. (JCI). S. FitzGerald seconded. All in favor, motion carried.*

VII. Board of Directors Comments

J. Bibb – “Felt like the “Mingle night” was well received and delivered.

With no further discussion the meeting was adjourned at 9:28pm

Minutes by: Michelle Rettke, Board Secretary