

YAMHILL CARLTON SCHOOL DISTRICT NO.1

BOARD OF DIRECTORS

Yamhill Carlton School

District Via Zoom

Thursday, January 21, 2021

Special & Executive Session – 6:00 PM

MINUTES - Special Session

Board Members: Susan FitzGerald, Jami Egland, Jack Bibb, Ken Watson. Erin Galyean,

DO/Administration Staff: Human Resources Director John Horne, Director of Fiscal Services Tami Zigler, Board Secretary Eric Kraft, Confidential Secretary/Communications Specialist Brenna Diede, YCHS Asst. Principal/Athletic Director Scott Henderson, YCIS Principal Matt Wiles, YCES Principal Chad Tollefson,

Also Present: S. Herb, J. Slavish, E. Chadwick, J. Lucero, M. Paolo, R. Cameron, T. Brey, T. Amerson, B. Trujillo, J. Dumdi, S. Pointer,

- I. Call to Order - 6:01pm by Susan FitzGerald
- II. Approval of Agenda - (Action Item)

J. Bibb motioned to approve the Agenda as presented. K. Watson seconded. All in favor, motion carries.

III. New Business

- 1. Approval of Additional Screening Committee Members - (Action Item)

Brenna Diede, YCSD Confidential Secretary/Communications Specialist, volunteered to replace a screening committee member who withdrew, and Emily Chadwick, teacher at YCES, has been appointed to represent to the teacher's union.

J. Bibb motioned to approve appointing Brenna Diede and Emily Chadwick to the Application Screening Committee. K. Watson seconded. All in favor, motion carries.

- 2. Superintendent Search - Sarah Herb, OSBA -
 - a. Screening Committee Training

Sarah Herb, Executive Search Specialist facilitating for OSBA, committee introductions, twenty-four (24) applications received, strong number, discussed marketing materials, search calendar, confidentiality agreement, qualities and qualifications, screening "do's & don'ts", implicit bias reminders, review sample letters of interest, review sample letters of reference, review application rating sheet, reviewed Revelus and discussed

ranking a Top 10.

K. Watson motioned to move the meeting into Executive Session. E. Galyean seconded. All in favor, motion carries.

MINUTES - Executive Session

- I. Call to Order - 6:40pm by Susan FitzGerald
- II. Review of Agenda - (Action Item)

K. Watson motioned to approve the Executive Session Agenda as presented. E. Galyean seconded. All in favor, motion carries

- III. New Business:

- a. Executive Session per ORS192.660(2)(d) To conduct deliberations with persons designated to carry on labor negotiations.*

E. Galyean motioned to return the meeting to Special Session. J. Egland seconded. All in favor, motion carries.

With no further discussion the meeting adjourned at 7:11 p.m.

Minutes by: Eric Kraft, Board Secretary