

**YAMHILL CARLTON SCHOOL DISTRICT NO.1**

**BOARD OF DIRECTORS**

Yamhill Carlton School District  
Via Zoom

Thursday, January 14, 2021

Regular Session – 6:00 PM

**MINUTES - Regular Session**

Board Members: Susan FitzGerald, Jami Eglund, Jack Bibb, Ken Watson. Erin Galyean,

DO/Administration Staff: Superintendent Bill Rhoades, Ed.D, Human Resources Director John Horne, Director of Fiscal Services Tami Zigler, Board Secretary Eric Kraft, Facilities Director Todd Hendrickson, Confidential Secretary/Communications Specialist Brenna Diede, YCHS Principal Clint Raever, YCHS Asst. Principal/Athletic Director Scott Henderson, YCIS Principal Matt Wiles, YCES Principal Chad Tollefson,

Also Present: N. Slater, T. Kamp, J. Hurley, C. Warren, J. Nordstrom, M. Campos,

- I. Flag Salute
- II. Call to Order - 6:01pm by Susan FitzGerald
- III. Individuals, Delegations, Recognition, and Communications

a. Building Principal Comments

Superintendent Rhoades presented the Board with a Proclamation of Appreciation in recognition of School Board Appreciation Month.

YCES Principal Chad Tollefson - Presented the Board with appreciation from YCES students in honor of School Board Appreciation Month, held a food drive for families over the holiday, character trait for the phone is “responsibility”, students performing two acts at home and two acts at school.

YCIS Principal Matt Wiles - School Board Appreciation Month presentation to the Board, Limited In-Person Instruction (LIPI) expanding for some, highlighted Karly Hudson, Meg Amerson, Lisa Jacobs, Brad Post, Debbie Williams for their work during LIPI.

YCHS Principal Clint Raever - School Board Appreciation Month presentation, excited for new calendar year, LIPI has been going well, Matt Optiz to demo a hybrid model classroom, recognized Todd Hendrickson and team for helping out with flooding in the basement.

YCHS Asst Principal/Athletic Director Scott Henderson - recognized the Board, also recognized Boosters for their work on the baseball fields, area behind the weight room being used for outdoor workouts

b. Public Comment

Jennifer Hurley - Advisory Committee, Naviance, extracurricular activities, students returning to school.

Joy Hurley - Regular progress reports, students returning to school.

Christina Slater - Wants children to return to school.

IV. Review of Agenda - (*Action Item*)

*J. Bibb motioned to approve the Agenda as presented. K. Watson seconded. All in favor, motion carries.*

V. Consent Agenda – (*Action Item*)

*K. Watson motioned to approve the Consent Agenda as presented. J. Eglund seconded. All in favor, motion carries.*

VI. Announcements and Reports

1. Audit Presentation - Pauly, Roger & Co., P.C. - Tara Kamp -

Good results for District.

*J. Eglund motioned to accept the audit as presented. E. Galyean seconded. All in favor, motion carries.*

2. Financial Report & List of Bills for December 2020 – Tami Zigler – (*Action Item*) -

\$4,000 less expenditure than previously planned.

*J. Eglund motioned to approve the List of Bills for December 2020. J. Bibb seconded. All in favor, motion carries.*

3. Superintendent’s Report - Bill Rhoades -

Hopeful to have students back 2/15, educators on priority list, week of 1/25 vaccine will be available to educators, metrics now advisory and not mandatory, HB 4402 gave districts some liability insurance, county metrics currently 400/1,000, establishing agreements with our employee groups, updating reopening blueprints, phase-in week, example phase-in timeline

4. Enrollment Report – Bill Rhoades - No changes from prior month

5. District Facilities Report – Todd Hendrickson -

JCI almost complete, plumbing completed today, boiler upgraded.

VII. New Business:

1. Recommendation to Declare Surplus Piece of Equipment - Tami Zigler - (Action Item) -

Hobart 60-quart mixer, able to utilize smaller mixers.

*E. Galyean motioned to declare the 60-quart Hobart Mixer as surplus and allow the District to dispose of the item by soliciting offers. K. Watson seconded. All in favor, motion carries.*

2. Recommendation for Notice of Intent to Award Bid for Tiger Gym Locker Rooms - Tami Zigler- (Action Item) -

Based on criteria, scored separately with Todd Hendrickson, O'Brien General Construction is recommended, \$500k transfer to capital projects fund.

*K. Watson motioned to approve the recommendation and approve a Notice of Intent to Award O'Brien General Construction; and to authorize the administration to negotiate and execute a contract with the firm. J. Bibb seconded. All in favor, motion carries.*

3. Land Lot Adjustment - Tami Zigler - (Action Item) -

*K. Watson motioned to declare the revised Parcel 3 as surplus and give authority to the Superintendent and/or Business Manager to sign the necessary documents as noted. J. Bibb seconded. All in favor, motion carries.*

4. Approval of Policy Updates - 2<sup>nd</sup> Reading - (Action Item) -

- a. Federal Family and Medical Leave/State Family Medical Leave (GCBDA/GDBDA-AR(1))
- b. Request for Family and Medical Leave (GCBDA/GDBDA-AR(2))
- c. FMLA/OFLA Eligibility Notice to Employee (GCBDA/GDBDA-AR(4))
- d. School Counseling Program (IJ)
- e. Equal Educational Opportunity (JB)
- f. Threats of Violence (JFCM)

*E. Galyean motioned to adopt the recommended updates for policies JB, IJ, and JCFM as presented. J. Egland seconded. All in favor, motion carries.*

5. Approval of Policy Deletion - 2<sup>nd</sup> Reading-
  - a. Guidance Program (IJ)

*E. Galyean motioned to approve the deletion of Policy IJ: Guidance program as presented. J. Eglund seconded. All in favor, motion carries.*

With no further discussion the Regular Session adjourned at 8:23 p.m.

Minutes by: Eric Kraft, Board Secretary